From: <admin@rajagiri.edu>
Date: Fri, Feb 1, 2019, 5:22 PM
Subject: Admission Offer Letter :: Post Graduate Diploma in Management at Rajagiri Group of Institutions
To: <sahwanazrin@gmail.com>
Cc: <admission@rajagiri.edu>

Application ID: C1036
Date: 01 February 2019

SAHWA NAZREEN NISHAD
QUARTER NO. C15, TCC COLONY, ELOOR,

KOCHI, KERALA
683501

Dear SAHWA NAZREEN NISHAD,

We are pleased to inform that, you are provisionally selected for **PGDM** programme for the academic years **2019-2021** under Management Quota. You are directed to meet the Executive Director with your parent on 08 February 2019 09:00 AM at **Rajagiri Business School, Rajagiri Valley,Chittethukara, Kakkanad, Kochi** with the following:

1. Original certificates/mark sheets (10th, 12th, qualifying degree (Semester wise) and CMAT / MAT / CAT score card)
2. Provisional Certificate
3. Transfer Certificate
4. Medical Fitness Certificate – signed by a registered medical practitioner (form enclosed).
5. Undertakings by the Parent (forms enclosed)
6. Undertaking by the Candidate (form enclosed)
7. Affidavit by the Parent (form enclosed)
8. Affidavit by the Student (form enclosed)
9. Passport Size Photographs – 6 Nos.
10. Letter of Recommendation (If selected in management quota)

The amount payable (including fee and value added programmes, but excluding the hostel charges) for the **PGDM** programme is Rs. **6,50,000/-** to be paid in two installments. The first installment of **Rs.4,00,000/-** is to be paid on or before the date of admission on 08 February 2019. The second installment of Rs **2,50,000/-** is to be paid at the beginning of the 4th trimester. Fee can be remitted either by D.D. drawn in favour of DIRECTOR, RAJAGIRI BUSINESS SCHOOL, payable at Ernakulam or online banking transaction (NEFT/RTGS)

**Beneficiary Name:** Rajagiri Business School

**Beneficiary Account No.**A385A11C1036

**Bank:** South Indian Bank, Rajagiri Valley, Kochi, Kerala.

 **IFSC Code.**SIBL0000587

The counterfoil (plus one photocopy) must be submitted at the time of admission.

**In case you do not take admission at the fixed time, your seat will be allotted to the next person in the waiting list.**

It is to be specifically understood that candidates who fail to produce proof of successful completion of the graduate degree, will lose the provisional admission granted to them and will have to discontinue from the programme.

**Further, one of the parents has to accompany you on 08 February 2019 09:00 AM and attend the meeting,failing which the seat will be offered to other candidates in the waiting list.**

Yours truly,

**Veeva Mathew Ph. D.**

Director - Admissions